



TO: **All Members** of Neyland Town Council

31st January 2024

Dear Councillor,

You are hereby summoned to attend an Ordinary Meeting of Neyland Town Council to be held on Monday 5th February, at 7.00pm at Neyland Community Hub. If you require a link to attend the meeting virtually, please email townclerk@neyland.org.uk by no later than 12pm the day of the meeting.

Yours sincerely,

Libby Matthews
Town Clerk/RFO

AGENDA

1. To receive apologies for absence.
2. A presentation from Floventis Energy on key aspects of their project to develop 2 x Floating Offshore Wind Sites off the coastline of Pembroke. (approx. 30 minutes)
3. To receive Declarations of Interest from Members regarding the business to be transacted.
4. Representation by the Public (limited to 15 minutes)
5. To approve the minutes of the Ordinary Meeting of Council 08.01.2024
6. Matters Arising
7. To approve the minutes of the Extraordinary Meeting of Council 16.01.2024
8. Matters Arising
9. To update Council that the responsibility of the Salt Bins has been transferred to CTC's and discuss the potential purchase of additional Salt Bins for the Town.
10. To discuss the purchase of a Defibrillator to be situated by the Rose and Willow
11. An update from the Christmas Working Group on the Christmas Events
12. Ratification from Council for approving plenary powers of spend to Cllr. S Thomas of the Community Cohesion Fund and organisation of the Disability Conference.
13. A proposal to add an amendment to Standing Orders on email voting in urgent situations:

“In the event of urgent matters needing to be dealt with, in the form of payments or decisions to be made, and in the event that for circumstances beyond control an EGM cannot be called, the Clerk may circulate an email fully detailing the decision in question to all Members, marked as urgent. Members henceforth have 48 hours to respond to this email with their vote on the matter, with email responses being “reply all”, to ensure all Members can clearly see the vote of others, as would be appropriate in a face to face meeting. If 48 hours have passed with no response from a Member, their position will be considered as an abstention to the vote. Any decision must hold a quorate vote from Council in order to proceed. All decisions determined via this manner must be brought back to Council at the soonest scheduled meeting of Full Council for ratification in a public meeting.”

14. To receive a report from the Town Improvements Committee, to include a vote and resolution from Council on the following:
 - a) To confirm the renaming of the Town Improvements Committee to the Community Enhancement Committee
 - b) To confirm and override the present ruling that no businesses may apply for the grant, in order to support a funding request from Community Care CIC.
15. To receive a report from the Planning Committee
16. To confirm the advertisement of the Casual Vacancy for Neyland West Ward
17. To confirm a resolution regarding the running of the Public Toilets in Neyland
18. To discuss the adoption of formally requesting minutes and accounts on a regular basis from the Neyland & Llanstadwell Burial Board.
19. Mayor's Charity Donation
20. To discuss supplying 'Colour Run' medals for Neyland Community School – Cllr A Phelan
21. To discuss a contribution towards merchandise that publicise Neyland Community School for their trip to Sanguinet – Cllr A Phelan
22. To discuss and resolve on who shall be appointed to undertake the Clerk's 6 month Appraisal and to confirm a date and time of when the Appraisal shall take place.
23. Invitation to Buckingham Palace Garden Party – Cllr S Thomas
24. Outstanding matters:
 - Kensington Road
 - Speed Limit on A477
 - HHVC School Transport
 - Hywel Dda NHS Dental Provision
 - 20mph Red Road Markings
 - Cuts to Bus Service 349
 - Fixing the Town Clock – Men's Shed
25. Payments to be approved.
26. Clerk's report.
27. Mayor's update.
28. Deputy Mayor's update.
29. Exchange of information at the discretion of the Mayor.
30. Date of next meeting: 4th March 2024.